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Mr T Peacock B.Sc (Hons)
Headteacher

The West Bridgford School

Tuesday 14th July 2020

Dear Parent/Carer

YEAR 7 - CONTRIBUTIONS/HEALTH AND SAFETY

I would like to take this opportunity to welcome you to the Art & Design Department of West Bridgford School, and briefly describe to you to the type of work your child will be undertaking in their design lessons in Years 7, 8 and 9.

Each pupil will be involved in the designing and making of various products using electronic components, textiles, food, wood, metal and plastics. I hope your child enjoys the many challenges the subject offers and has a successful time.

The materials and components will be provided by the school, though if you wish the work to come home, a small contribution charge will be made to help offset some of the costs.

At the moment, the products which they produce in the first three years include: a draw string bag, a customised cushion, a musical stylus, mood lamp, music amplifier, an electronic die and board game.

Please make a one off contribution of £20.00, this will cover the cost of all projects in the first three years, except for ingredients, which need to be provided for food practical's as necessary. Payment in this way will allow us to buy materials in bulk, at a more economical price, as well as making the collection and administration of money more straightforward. However, products may be paid for on an 'as and when' basis, but clearly this is likely to be more expensive in the long term.

If you would like to pay online, using ParentPay, please following the steps below.

- Go onto your child's account on ParentPay select Year 7 Design & Technology Contribution 2020.
- Make the £20.00 payment online.

If you wish to pay online for the Design & Technology Contribution, but have yet to register for ParentPay please email mthomson@wbs.school. You will then be forwarded registration details. This will allow all your future payments to be made through the online system.

When a family is in receipt of Families Tax Credit, no contribution is required for items made at school although a contribution would be most welcome. We will however need a copy of this year's tax credits letter to be sent to school. Please send a copy of the whole letter to mthomson@wbs.school.

I would also like to take this opportunity to point out that for the department to meet Health and Safety regulations when pupils are involved in practical activities they must wear protective clothing when necessary.

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Therefore, can we stress the need for your child to bring a clean apron and tea towel when involved in food activities, as without them they may not be able to take part in the practical session. When working in resistant materials or Art, however, an apron will be provided for each student.

If you have any queries regarding the contents of this letter, please do not hesitate to contact me at school and I look forward to welcoming you and your child to the West Bridgford School.

Yours sincerely

Mrs. K Blick

Head of Creative Design